**DANEHILL PARISH COUNCIL**

**Minutes of public meeting during Danehill Parish Council Meeting held on Wednesday 21st October 2020 held virtually via Zoom. 8-8:23pm**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), M Mockridge (MM), A Martin (AM), E Gilliam (EG), R. Wood (RW) and M Lewer (ML).

Absent: M Mockridge (MM) – Work and R Wood – illness.

Emma Fulham Clerk to the Council was present.

**Cllr Galley** provided his written report which had been circulated in his absence.

**Public:** Katherin Allenby and Mike Mulford were present.

Katherine Allenby asked about progress on the pavilion and reported on the need for a community nursery within the parish. She suggested she may bring a proposal back to the Council at the November pc meeting for a community nursery.

Mike Mulford reported on volunteer help offered and clearance of the memorial garden and he has taken advice on low maintenance planting around the outside and the new gates should be installed at the tail end of the year or early next. It should all be completed by the Spring.

There were a few queries on the benches which would be installed in due course. A brief policy to resolve installation and materials and siting etc would be put to the Council for approval.

The Council also asked about the possible issue of the gap in the tree line and a possible hedge plant. Mike was asked to liaise with Cllr Wood.

A possible opening event was also noted.

Some tree works were noted. The Clerk would arrange for the tree warden (Cllr Martin) and a tree surgeon to review the trees.

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Absent: M Mockridge (MM) – Work and R. Wood – illness.

There were no public present.

Emma Fulham Clerk to the Council was present.

41.To accept apologies for absence.

Cllr M Mockridge and Cllr R. Wood – duly accepted.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary. Cllr Lewis and Cllr Lewer reported on interests which would be noted at the relevant points in the meeting.

1. To Approve Minutes from Parish Council meeting held on 16th September 2020.

**Unanimously accepted as true record.**

1. Matters Arising.   
   Climate action plan – **Clerk would add the agreed wording to Facebook and the website and would send the wording to Cllr Wood for inclusion in the newsletter.**

Other items were on the agenda for the meeting.

1. Correspondence.

The list had been circulated prior to the meeting.

The Chair raised certain items of note and consideration.

* Covid grant from WDC was highlighted as possibly interesting for the Danehill PC.
* The successful litter pick was noted.
* Danehill Memorial Hall requests.
* Dog bins comments.
* Youth worker funding.
* Forest Row Football Club have requested to use the Rec on a casual basis. The club would be responsible for covid, insurance etc.

**The Council agreed this at £25 a week and for them to arrange their own pitch marking. The Clerk would invoice quarterly in arrears once dates were known.**

*(Cllr Lewis reported an interest)*

* WDC response on Richard Bertram planning query was noted.

1. To consider co-option to the Council.   
   This item is deferred to a future meeting.

The Clerk would add an advert to the PC newsletter.

1. Finance
2. To accept year to date account 2020/21.  
   **Unanimously accepted**
3. To approve expenditure as itemised on the schedule.

**The schedule for £6231.18 had been circulated and was** **unanimously accepted.**

1. To accept bank reconciliations and risk assessment.

**Unanimously accepted**

1. To accept mid-year position and forecast for year end.   
   **Unanimously accepted**
2. To ratify finance committee minutes.   
   **Unanimously ratified**
3. To consider memorial garden update – Chelwood Gate – including any expenditure to complete project.

The Council was keen to progress but noted the limitations of Covid on an opening event. The Clerk suggested an interpretation board and was asked to find out costs of a board within the garden liaising with Mike Mulford over content and costings to bring back to the Council.

1. To consider replanting of cemetery update and costs.

**The Council agreed unanimously to accept the quote for 7 trees to be planted on the slope from Woodsmith for £2982.91. The Clerk was asked to contact Trojan re ongoing maintenance to ensure they thrive post installation which would be within the project budget. Cllr Lewer would liaise with the contractor to resolve the siting query.**

1. To consider multi-use track expenditure if revised quotes are available.

A revised scheme was presented. The different scheme was cheaper but further quotes and consultation would be required prior to a decision.

1. To consider pavilion future – maintenance or regeneration.

Cllr Lewer reported on costs to refurbish the pavilion for a multi-use space.

Whilst the Council acknowledged the latest request from the nursery representative after a long period of inactivity the Council agreed it has moved forward with its more general plans but would review a business plan if it could be incorporated within a multi-use building. Further quotes are expected and the Clerk would request advice on the tender process.

1. To consider valuation of the freehold if available.

The valuation had been circulated.

**After some discussion the Council agreed by majority vote to proceed with some initial discussion on viability and costs with the freeholder for a future decision to be brought back to the Council.**

1. To consider PC support for future DHM Hall projects and associated costs.

After some discussion the Council agreed there was an absence of recent formal accounts and repeated requests for funding.

**The Council agreed that the Council would not fund further projects until more information was forthcoming in the form of a formal proposal recent accounts and no project would be paid for that was started without financial approval.**

1. To confirm 2021 dates and arrangements for meetings.

**The list has been circulated and was unanimously approved.**

1. To consider upgrade on Danehill Village noticeboard to match new PC noticeboard – Costs £2000-£2500.

**After some discussion the Council agreed to defer this discussion to the new year.**

1. To consider a budget for a Danehill Shelter as per recent requests.

**The Council agreed the costs were prohibitive for a stand-alone project and the social club gazebo was a perfect alternative in the short term.**

1. To ratify delegated decisions since 16th September 2020 as follows:

No decisions had been made with the exception of the planning applications.

Application No. WD/2020/1454/F

Location: LITTLE BRIDGE HOUSE, SCHOOL LANE, DANEHILL, RH17 7JD Description: PROPOSED SINGLE STOREY SIDE EXTENSION AND INTERNAL ALTERATIONS

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1468/F

Location: HEATHER COTTAGE, ISLE OF THORNS, CHELWOOD GATE, RH17 7LA Description: TO INSTALL AN IN GROUND UNENCLOSED SWIMMING POOL IN THE REAR GARDEN

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1725/F

Location: HOLLY COTTAGE, FURNERS GREEN, TN22 3RR Description: NEW DETACHED GARAGE. NEW POOL AND GARDEN BUILDING

Danehill Parish Council support subject to Building Line limitations, forward road visibility around the corner (assuming it is a vehicular access around the property) and neighbours’ comments.

Application No. WD/2020/1982/F

Location: NEW COTTAGE, ISLE OF THORNS, CHELWOOD GATE, RH17 7LA Description: DEMOLITION OF GARAGE, PROPOSED TWO STOREY SIDE/REAR EXTENSION WITH INTEGRAL GARAGE AND PORCH.

Danehill Parish Council support the above application subject to neighbours’ representations.

**The following application comments were duly ratified at the meeting.**

1. Councillor Reports.

A short discussion on the preparations for remembrance were noted. Further work would be progressed outside the meeting to liaise with the Vicar and check Covid regulations.

Cllr Gilliam requested a change to the front page of the contact list.

Cllr Blake reported on the planning white paper consultation.

1. Items for Reporting or Inclusion in Future Agendas.

None

**Dates of Next Meetings:**

To be confirmed.

Meeting closed 10:45pm